

Office of Fraternity and Sorority Affairs Membership Selection Policy

Application

1. This policy applies to all fraternal organizations registered with OFSA.
2. Due dates can be found on the Greek Calendar. In the event a chapter is unable to identify a due date, it is the responsibility of the chapter president or new member educator to inquire and identify all appropriate due dates.
3. The term “new member” used throughout this document applies to any student seeking membership (i.e., pledges, interests, associates, candidates, aspirants, etc).
4. Chapters that pursue alternative approaches to the Intake/Rush/Recruitment/New Member process (i.e. circumvent the policies of the national organization and/or the university) may jeopardize their university registration.

Eligibility

Academic eligibility for RU-New Brunswick students is based on completion of 12 college/university credits, achievement of a 2.5 cumulative GPA and enrolled for 12 credits.

Notification

1. **Recruitment Registration form:** Completed by the potential new member (PNM). Submitted to OFSA and indicates the PNM wishes for OFSA to review their academic record and declare them eligible to receive an invitation for fraternity/sorority membership.
2. **Intake/Recruitment Form:** Completed by the Chapter President. Submitted to OFSA by the designated date.
3. **Recruitment Chair Report:** Completed by the Recruitment Chair. Submitted to OFSA by the designated date (s).
4. **Change of Status Form:** Completed by the New Member Educator/Chapter President when a New Member/Initiated Member discontinues their membership.
5. **Initiation Form:** Completed by the New Member Educator. Submitted to OFSA by the designated date.

Program Requirements

1. The written New Member Program Plan must be submitted by the designated date.
2. Intake/Recruitment will begin on the date designated on the Greek Calendar.
3. OFSA is responsible for verifying academic eligibility. Chapters may not offer membership unless the student appears on the OFSA Eligibility List.
4. Intake/New Member Programs may not be any longer than six (6) weeks.
5. New Member activities/meetings may not take place during university breaks.
6. Weekly New Member activities (meetings, activities, projects, study hours, etc.) may not exceed ten hours (over a seven day period). Exceptions to this requirement must be approved by OFSA.
7. All new member activities (meetings, activities, projects, study hours, big/little activities, ceremonies, etc.) must take place on-campus, at a registered chapter house or at an approved off-campus location.
8. All new member activities must be non-alcoholic.
9. The New Member Educator is required to distribute the New Member Rights and Responsibilities Packet at the first New Member meeting.
10. New Members are required to complete the OFSA New Member Orientation Course by the designated date.
11. Initiation ceremonies must take place by the date designated on the Greek Calendar. Chapters wishing an extension on this date must submit a written request to OFSA two weeks prior to the submission deadline. The request must be submitted by the Chapter Advisor.

Penalties

In the event the chapter submits a Recruitment Chair Report that includes the names of students that did not submit a Recruitment Registration form, the chapter will be given the following instructions/penalties:

- The chapter will be assessed a fine of \$100.00 for each unregistered student.
- Annual Report points will be deducted.
- If the student is academically eligible, they will be directed to complete a Recruitment Registration Form and a New Member Registration form
- If the student is NOT academically eligible, the student must be depledged immediately and documentation must be submitted to OFSA and HQ verifying the student has been removed from the new member program.
- Failure to follow these instructions may result in a referral to the Office of Student Conduct.

In the event a chapter is found to have submitted a fraudulent Recruitment Chair Report (deliberately omitting names of students that do not meet the OFSA Eligibility Requirements), the chapter will be given the following instructions/penalties:

- The chapter will be assessed a fine of \$500.00 per ineligible student.
- Annual Report points will be deducted.
- The chapter will be assessed a fine by the appropriate governing council equal to the amount of unpaid dues for each ineligible new member.
- Social activities will be suspended for a minimum of one semester
- Intramural (Keller) activities may be suspended for a minimum of one semester.
- Chapter activities may be suspended for a minimum of one academic semester.
- The appropriate chapter officers may be referred to the Office of Student Conduct for disciplinary action (Intentionally furnishing false information to the University).
- The ineligible students may be referred to the Office of Student Conduct for disciplinary action. (Violations of other published University regulations or policies).
- University registration/recognition may be withdrawn.