

Good Standing Policy

For a chapter to maintain their continued recognition with the University, the following requirements must be met:

Advisors: All chapters must be advised by an adult professional (typically an alumnus/alumna member of the organization) who is officially appointed on an annual basis by the national organization.

- **Roster & Start of Year:** An updated Advisor Roster must be submitted to OFSA at the start of each academic year, and the designated advisor must be officially in place before the school year begins.
- **Vacancies:** If a vacancy occurs during the academic year, the national organization has exactly two weeks from the date of the vacancy to appoint a replacement and notify OFSA but submitting an updated Advisor Roster.
- **Suspension Clause:** If no replacement advisor is named within this two-week period, all chapter operations will be automatically suspended until a new advisor is officially appointed.
- **Expectations:** The chapter advisor (or a designated member of the advisory board) is expected to attend the annual OFSA Advisor Academy and the monthly Chapter Advisor Webinars.

Annual Report: Each chapter must submit its Annual Report for review as directed by OFSA. Chapters that fall below 80% will be placed on special status (AR Plan of Action or AR Probation) with the expectation that the Annual Report score will improve in the following year. Chapters that fall below 80% for three consecutive years will be evaluated for loss of recognition.

Finances: Each chapter is required to pay all OFSA, Council, Student Center, RUPD and other university bills on time and in full. All chapters are required to keep their funds in a bank, credit union, Student Activities Business Office (SABO) or national bill management system.

Forms: Each chapter must submit all required forms as directed by OFSA.

GPA: Each chapter is required to achieve at least a 2.5 GPA each semester. Each New Member class is required to achieve at least a 2.5 GPA.

Insurance: Each chapter shall be required to carry insurance coverage as is deemed necessary by the Rutgers University Office of Risk Management and Insurance. Updated insurance certificates must be submitted as directed by OFSA.

- General Liability insurance for bodily injury and property damage with a minimum of \$1,000,000 in Combined Single Limit. **This limit CANNOT include a sublimit of less than \$1,000,000 per individual chapter located at Rutgers University.**
- The General Liability insurance must include Host Liquor Liability
- The General Liability insurance policy must name "Rutgers, the State University of New Jersey" as an additional insured and the certificate must state that the insurance coverage is primary over other collectible insurance

Membership Total: All registered fraternities and sororities must have at least five (5) fully enrolled undergraduate members (initiates/new members) on the roster at all times.

Membership Updates: Each chapter president must update their membership roster as directed by OFSA. Membership updates take place at least twice per semester.

Programs (OFSA and/or Council Sponsored): Each chapter (general members and officers) is required to participate in all Canvas courses, webinars, workshops, seminars and programs sponsored by OFSA and the Greek councils.

Service & Philanthropy Hours: Each semester, all members (initiated and new members) are required to complete five (5) hours of service and/or philanthropy work. Hours should be submitted by the chapter Service/Philanthropy Chair, as directed by OFSA.

University/OFSA Rules & Policies: Each chapter and its members must comply with all University Code of Conduct, OFSA rules, regulations and policies as they apply to registered fraternities and sororities.

Loss of Good Standing & Enforcement

Failure to meet any of the expectations, deadlines, or requirements outlined in this Good Standing Policy will result in the immediate review of the chapter's status.

Depending on the severity and frequency of the violation, consequences administered by OFSA may include, but are not limited to:

- **Loss of Good Standing Status:** Resulting in the restriction of university privileges (e.g., social privileges, room reservations, funding, participation in council or university events, etc.).
- **Suspension of Chapter Operations:** A temporary halt to all social, recruitment, and/or chapter activities.
- **Student Conduct Referral:** Matters involving violations of the University Code of Conduct or Risk Management/Insurance policies will be referred directly to the Office of Student Conduct and/or the appropriate governing council for formal adjudication.